



NEW YEAR'S RESOLUTION

KNOW YOUR BUSINESS – BUILD YOUR SUCCESS

UNDERSTAND YOUR MYOB ACCOUNTING SYSTEM

If one of your New Year resolutions was to get your bookwork in order and take more control over your business – I have one day and half day workshops that will get you on the road from Chaos to Control.

MYOB Basics including BAS Friday 12 February 2010 9am to 4pm - \$350 per person

Payroll – Unravel the Mysteries of Payroll Processing Thursday 18 February 9.30 to 12.30 \$195 per person

MYOB Tips – Insider Secrets and the best shortcuts to mastering MYOB (for participants who have been using MYOB for awhile and want to save time and have a better understanding of the accounting system) Monday 15 February 9.30 to 12.30 - \$195 per person

MYOB Reports – Interpret your accounts and plan your success Thursday 25 February 9.00 to 12.00 - \$195 per person

Basic Bookkeeping – The Essential foundations to Building Better Business "books" Thursday 25 February 1.00pm to 4.00pm - \$195 per person

All workshops held at our training room at Pallara (right next to Forest Lake)

For further information or bookings please

- visit our website – www.fcsglobal.com.au
- Email us on info@fcsglobal.com to find out about the **special offers** if you attend two or more workshops
- Phone Lynne Ellwood CPA on **0412 765 507** if you wish to discuss which workshop is right for you

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